



Item No. 7

Town of Atherton

CITY COUNCIL STAFF REPORT – CONSENT AGENDA

TO: HONORABLE MAYOR AND CITY COUNCIL
GEORGE RODERICKS, CITY MANAGER

THROUGH: ROBERT OVADIA, PUBLIC WORKS DIRECTOR

FROM: SALLY BENTZ-DALTON, TOWN ARBORIST/PARKS MANAGER

DATE: NOVEMBER 16, 2022

SUBJECT: ACCEPTANCE OF WORK AND AUTHORIZATION TO RECORD
NOTICE OF COMPLETION FOR THE HOLBROOK-PALMER
TENNIS COURT OVERLAY PROJECT (COURTS 1 AND 2)

RECOMMENDATION

It is recommended that the Council accept the work and authorize recording of a Notice of Completion for the Holbrook-Palmer Park Tennis Court Overlay (Courts 1 and 2) Project, Project Number 56108.

BACKGROUND

In July of 2022 the Council awarded a construction contract for the Holbrook-Palmer Park Tennis Court Overlay (Courts 1 and 2) to the lowest responsive bidder, Saviano Company, Inc. of San Jose for \$82,000.00 and authorized change orders up to 10%.

ANALYSIS

The project consisted of resurfacing tennis courts 1 and 2 with approximately 1-1/2 inches of asphalt as well raising the gates and installing new nets and benches. Work under the contract has been completed.

The original contract price was for \$82,000. There were no change orders associated with the project.

FISCAL IMPACT

The total construction cost for the project was \$82,000. Sufficient funds were programmed and available in the Tennis Fund 105 for this work.

GOAL ALIGNMENT

This Report and its contents are in alignment with the following Council Policy Goals:

- Goal Area A – Maintain Fiscal Responsibility
- Goal Area B – Preserve Small Town Character and Quality of Life

POLICY FOCUS

There are no significant policy issues related to this item. Maintenance of the tennis courts is consistent with Holbrook-Palmer Park Master Plan. The overlay of the tennis courts provides for a safer and more useable surface for tennis play with greater longevity.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the project is also disseminated via the Town's electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town's electronic News Flash publications. Subscribers include residents as well as stakeholders –to include, but be not limited to, media outlets, school districts, Menlo Park Fire Protection District, service providers (water, power, and sewer), and regional elected officials.

COMMISSION/COMMITTEE FEEDBACK/REFERRAL

This item has not been before a Town Committee or Commission

ATTACHMENTS

1. Map of Holbrook-Palmer Park Tennis Courts
2. Notice of Completion