



Item No. 5 Town of Atherton

CITY COUNCIL STAFF REPORT – CONSENT AGENDA

TO: HONORABLE MAYOR AND CITY COUNCIL
GEORGE RODERICKS, CITY MANAGER

FROM: ANTHONY SUBER, DEPUTY CITY MANAGER/ CITY CLERK

DATE: OCTOBER 19, 2022

SUBJECT: REVIEW AND CONSIDERATION OF REVISIONS TO THE
RESOLUTION GOVERNING TOWN COMMITTEES AND
COMMISSIONS

RECOMMENDATION

Review and consider revising Resolution No. 22-01 Governing Town Committees and Commissions to amend the meeting schedule for the Rail Committee from every other month to quarterly.

BACKGROUND

The City Council last amended the Committee Governing Resolution, approving Resolution No. 22-01 at the January 19, 2022, Regular Meeting. The most recent amendments revised the language allowing City Council liaisons to serve on the Audit and Finance Committee other than the Mayor and Vice Mayor.

Rail Committee

The Rail Committee currently has a meeting scheduled for every other month. The Council discussed revising the status of the Committee from a Town Committee to an independent Committee at the September 21, 2022, Regular Meeting. The Council opted to maintain the Committee's present status and revise its meeting schedule to meet once per quarter.

Proposed Revised Language:

“The Committee typically meets once per quarter...”

Attachment 1 is the redline of the Committee Resolution with the recommended changes.

FISCAL IMPACT

None.

GOAL ALIGNMENT

This Report and its contents are in alignment with the following Council Policy Goals:

- Goal Area E – Strengthen Community Engagement and Transparency

POLICY FOCUS

Commissions and Committees are a vital part of the Town's public engagement and review process. These groups gather public input on an issue and provide feedback and recommendations to the City Council for consideration.

When providing a framework for the operation of committees, the City Council should consider the role of each committee, the amount of oversight needed, cost effectiveness, efficiency in decision-making, and the desire of the City Council for direct policy involvement on issues. There are no other Committee changes proposed at this time.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the project is also disseminated via the Town's electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town's electronic News Flash publications. Subscribers include residents as well as stakeholders –to include, but be not limited to, media outlets, school districts, Menlo Park Fire Protection District, service providers (water, power, and sewer), and regional elected officials.

COMMISSION/COMMITTEE FEEDBACK/REFERRAL

Rail Committee (meets every other month)

ATTACHMENTS

1. Governing Resolution 22-XX – Redline
2. Committees Roster