



## Item No. 7 Town of Atherton

### **CITY COUNCIL STAFF REPORT – CONSENT AGENDA**

**TO: HONORABLE MAYOR AND CITY COUNCIL  
GEORGE RODERICKS, CITY MANAGER**

**FROM: ROBERT OVADIA, PUBLIC WORKS DIRECTOR**

**DATE: OCTOBER 18, 2023**

**SUBJECT: ALLOCATION OF FUNDS FOR A PICKLEBALL PILOT AT  
HOLBROOK-PALMER PARK**

### **RECOMMENDATION**

It is recommended that the Council appropriate funds in the amount of \$52,600 for purchase of materials and equipment for a pickleball pilot at Holbrook-Palmer Park and authorize staff to enter into agreements for the purchase and installation of associated materials and equipment.

### **BACKGROUND**

Beginning February 2022, the Park & Recreation Committee undertook a review of pickleball options for Holbrook-Palmer Park which ultimately made its way to the City Council in March 2023. In March 2023, the Council directed that staff work with a Subcommittee of the City Council to create a community interest survey for pickleball at Holbrook-Palmer Park.

The purpose of the Survey was to understand and gather comments, both positive and negative, that would serve as a guide to the Council's decision-making about pickleball in the Park. The Survey was released in early April 2023 and closed at the end of May 2023. The survey results were presented to the City Council at their regular meeting on July 19, 2023. Following discussion, the Council directed staff to review the costs of implementing a Pickleball trial at Holbrook-Palmer Park by converting Court 1 for dual use with two pickleball courts striped over the existing tennis court and bring back to the City Council for review and direction.

Staff presented approximate costs for implementing the pilot program as outlined by the City Council for discussion at the September 20, 2023, regular City Council Meeting.

### **ANALYSIS**

At its September 20, 2023, meeting, the City Council directed staff to proceed with implementation of the trial without the sound baffling, pending feedback from the Menlo Circus Club regarding the potential to borrow baffling materials that they had purchased for their trial and had

Appropriation of Funds – Pickleball Trial

OCTOBER 18, 2023

Page 2 of 3

subsequently removed as part of their sound study. Following the meeting, staff was informed by the Circus Club that they have reinstalled the baffling materials and would not be able to lend the materials to the Town for the pilot.

The required materials/elements to convert an existing court to accommodate the pickleball trial are as follows:

<u>Element</u>	<u>Allocation Request</u>
Striping – Paint marking estimated at \$1,300/court	\$2,600
Pickleball nets – estimated at \$500 - \$600 each	\$1,200
Sound baffling (material only – 2 sides)	\$30,000
<u>Sound baffling (installation – no quotes solicited)</u>	<u>\$15,000</u>
Subtotal	\$47,800
<u>Contingency (10%)</u>	<u>\$4,800</u>
Total	\$52,600

The approximate cost to resurface the court to tennis only following the trial is approximately \$10,000.

Funds to implement the pilot were not included in the adopted FY2023-24 budget and a separate appropriation is required. As restoration of the court to tennis only would likely be in the 2024-25 fiscal year, funds for resurfacing the court are not requested at this time.

**FISCAL IMPACT**

The fiscal impact of implementing a pickleball trial is approximately \$52,600 based on the Acoustifence baffling materials. Funds are not currently budgeted in the 2023-24 operating budget and will need to be appropriated.

**GOAL ALIGNMENT**

This Report and its contents are in alignment with the following Council Policy Goals:

- Goal Area A – Maintain Fiscal Responsibility
- Goal Area B – Preserve Small Town Character and Quality of Life
- Goal Area F – Be Forward-Thinking, Well-Managed, and Well-Planned

**POLICY FOCUS**

The policy focus for this item is regarding Council direction regarding implementation of the trial program.

**PUBLIC NOTICE**

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the project is also

disseminated via the Town’s electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town’s electronic News Flash publications. Subscribers include residents as well as stakeholders –to include, but be not limited to, media outlets, school districts, Menlo Park Fire Protection District, service provides (water, power, and sewer), and regional elected officials.

**COMMISSION/COMMITTEE FEEDBACK/REFERRAL**

This item has not been before a Town Committee or Commission

**ATTACHMENTS**

1. Accoustifence Sound Baffling Information and Rough Cost