



## **Item No. 11 Town of Atherton**

### **CITY COUNCIL STAFF REPORT – REGULAR AGENDA**

**TO: HONORABLE MAYOR AND CITY COUNCIL  
GEORGE RODERICKS, CITY MANAGER**

**FROM: ROBERT OVADIA, PUBLIC WORKS DIRECTOR**

**DATE: APRIL 19, 2023**

**SUBJECT: AWARD OF CONTRACT FOR THE ATHERTON RAIL STATION  
REHABILITATION PROJECT, PROJECT NUMBER 56285**

### **RECOMMENDATION**

It is recommended that the Council Award the construction contract for Atherton Rail Station Rehabilitation Project, Project Number 56085 to the lowest responsive bidder, Castillo Plumbing, Inc. of Hayward for \$302,000 (Base Bid Only) and authorize funding for change orders up to \$30,000; direct the City Attorney to prepare the contract; and authorize the City Manager to execute the contract on behalf of the Town.

### **BACKGROUND**

Pursuant to the Memorandum of Understanding (MOU) with Caltrain, the Town received a Measure A grant in the amount of \$400,000 towards the improvement of the Atherton Station area. The Town entered into an agreement with Garavaglia Architecture, Inc. for professional design services to remodel the station building to accommodate a potential mini rail history museum and to address deferred maintenance issues in the building.

This project consists of rehabilitation the existing wood framed structure for use as a train museum and rail history interpretive center as well as integrate the building with the new Town Center. The main elements of the scope include: Wood repair/replacement, roof repair, weatherization of the structure, electrical and mechanical improvements, exterior improvements, interior improvements, fixtures, furnishings and site improvements. The building will be enclosed with new doors added. Site work includes restriping accessible parking, providing an accessible path from town center and from parking into building with limited landscape treatment along track side.

Due to funding concerns, the project included three (3) Additive Bid Alternates including:

Bid Alt #1 – Mechanical Scope - furnishing and installing a mechanical (HVAC) unit

Bid Alt #2 – Monument Sign - rehabilitation and painting of the existing monument sign

Bid Alt #3 – Clock Scope - clean and repaint the exterior of the clock and repair any damaged weatherproofing on the access panels

### **ANALYSIS**

Public Works staff administered a publicly noticed bid for the Atherton Rail Station Rehabilitation Project. Bids were opened on March 15, 2023. One (1) bid was received for the Atherton Rail Station Rehabilitation Project as follows:

<u>CONTRACTOR</u>	<u>LOCATION</u>
Castillo Plumbing, Inc.	Hayward
Base Bid	\$302,000
Bid Alt #1 – Mechanical Scope	\$20,000
Bid Alt #2 – Monument Sign	\$15,000
<u>Bid Alt #3 – Clock Scope</u>	<u>\$8,000</u>
Total Bid	\$345,000

As current funding for the project does not allow for award of the Base Bid and all of the bid alternates, staff is recommending award of the Base Bid only.

### **FISCAL IMPACT**

The project has been allocated \$400,000 in the Capital Improvement Program, funded through a Measure A grant pursuant to the Memorandum of Understanding with Caltrain. Approximately \$96,000 of these funds were encumbered for the project design. An additional allocation of \$28,000 will be needed to fund the construction of the Base Bid including a \$30,000 contingency.

### **GOAL ALIGNMENT**

This Report and its contents are in alignment with the following Council Policy Goals:

- Goal Area B – Preserve Small Town Character and Quality of Life
- Goal Area C – Create and Expand the Town Center/Library

### **POLICY FOCUS**

The Council policy focus should be on the integration of the station building into the Town Center and its use as a train museum and rail history interpretive center.

### **PUBLIC NOTICE**

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the project is also disseminated via the Town's electronic News Flash and Atherton Online. There are approximately

1,200 subscribers to the Town's electronic News Flash publications. Subscribers include residents as well as stakeholders –to include, but be not limited to, media outlets, school districts, Menlo Park Fire Protection District, service provides (water, power, and sewer), and regional elected officials.

**COMMISSION/COMMITTEE FEEDBACK/REFERRAL**

This item has not been before a Town Committee or Commission

**ATTACHMENTS**

None