



Item No. 1 Town of Atherton

CITY COUNCIL STAFF REPORT – CONSENT AGENDA

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: RACHAEL LONDER, MANAGEMENT ANALYST II

DATE: APRIL 5, 2023

SUBJECT: Designation of Agent for Emergency Response Reimbursement and Certification of Project Assurances for Federal Assistance

RECOMMENDATION

It is recommended that the Council approve and authorize the submission of the attached CalOES Forms 130 Designation of Applicant's Agent Resolution for Non State Agencies and 89 Project Assurances for Federal Assistance to CalOES and FEMA.

BACKGROUND

The Town of Atherton ratified a proclamation of a local state of emergency resulting from the storms that started on December 27, 2022 during the January, 11, 2023 Council Meeting. The State and Federal government also declared a state of emergency enabling local governments, individuals, and businesses to apply for public assistance. The Town is requesting public assistance through California's Office of Emergency Services (Cal OES) and the Federal Emergency Management Agency (FEMA). Cal OES and FEMA reference this disaster that occurred from December 27, 2022 through January 31, 2023 respectively as CDAA 2023-01 and FEMA-4683-DR-CA

ANALYSIS

The process for receiving public assistance has six phases. Starting with Phase 1: Operational Planning & Applicant Coordination which includes accessing the Grants Portal Account and submitting a Request for Public Assistance (RPA). This was completed prior to the deadline of March 18, 2023. In addition, as a part of Phase 1, the City Council shall authorize the approval and submittal of the attached forms to Cal OES' Public Assistance Division in order for the Town to receive state and federal financial assistance for declared disasters, including the storm event CDAA 2023-01 and FEMA-4683-DR-CA. The two forms include OES-FPD-130 Designation of Applicant's Agent Resolution and OES-FPD-089 Project Assurances for Federal Assistance. The form 130 Designation of Applicant's Agent Resolution enables Town Staff to submit specific projects for reimbursement. The form 89 Project Assurances for Federal Assistance

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demonstrates Atherton's compliance with Federal regulations that pertain to construction programs.

FISCAL IMPACT

It is unknown how much assistance the Town will receive from the state and federal government, but we will not receive any unless the recommended action is approved.

GOAL ALIGNMENT

This Report and its contents are in alignment with the following Council Policy Goals:

- Goal Area A – Maintain Fiscal Responsibility
- Goal Area G – Emergency Preparedness – Be Prepared

POLICY FOCUS

It is policy to follow state and federal processes to be eligible for reimbursement.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the project is also disseminated via the Town's electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town's electronic News Flash publications. Subscribers include residents as well as stakeholders –to include, but be not limited to, media outlets, school districts, Menlo Park Fire Protection District, service providers (water, power, and sewer), and regional elected officials.

COMMISSION/COMMITTEE FEEDBACK/REFERRAL

This item has not been before a Town Committee or Commission

ATTACHMENTS

1. Cal OES 130 Designation of Applicants Agent Resolution for Non-State Agencies
2. Cal OES 89 Project Assurances for Federal Assistance