



Item No. 9 Town of Atherton

CITY COUNCIL STAFF REPORT – REGULAR AGENDA

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: GEORGE RODERICKS, CITY MANAGER

DATE: FEBRUARY 15, 2023

**SUBJECT: CONSIDERATION OF APPOINTMENT TO THE PLANNING
COMMISSION TO FILL A VACANT UNEXPIRED TERM**

RECOMMENDATION

It is recommended that the Council consider an appointment to the Planning Commission to fill the currently vacant, unexpired term ending in June 2025.

BACKGROUND

As the Council is aware, pursuant to Resolution No. 22-24, a member of the Planning Commission recently automatically vacated their office due to absences from two or more consecutively scheduled meetings. Over the last 12-month period, the Commission met for 13 meetings. The member attended 6 meetings and had unexcused absences for the remaining 7, some of which were consecutive. After review and discussion with Mayor, the member was notified of the automatic vacation.

This unanticipated vacancy leaves open an expired 4-year term, expiring June 2025.

ANALYSIS

Former Councilmember Bob Polito has volunteered to fill the unexpired term through June 2025 at the pleasure of the Council. The Council may consider the appointment of Bob Polito to the unexpired term; or direct staff to add the vacancy to the list of ongoing vacancy recruitments.

Currently, there are vacancies on the Bicycle and Pedestrian Committee, Environmental Programs Committee, and Transportation Committee.

FISCAL IMPACT

None.

GOAL ALIGNMENT

This Report and its contents are in alignment with the following Council Policy Goals:

- Goal Area E – Strengthen Community Engagement and Transparency

POLICY FOCUS

The City Council policy focus is on ensuring that the Town's appointed Commission and Committees operate with a full complement of appointed members with competent expertise for the role.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the project is also disseminated via the Town's electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town's electronic News Flash publications. Subscribers include residents as well as stakeholders –to include, but be not limited to, media outlets, school districts, Menlo Park Fire Protection District, service providers (water, power, and sewer), and regional elected officials.

COMMISSION/COMMITTEE FEEDBACK/REFERRAL

This item has not been before a Town Committee or Commission

ATTACHMENTS

None.