



## Item No. {{item.number}} Town of Atherton

### **CITY COUNCIL STAFF REPORT – REGULAR AGENDA**

**TO: HONORABLE MAYOR AND CITY COUNCIL  
GEORGE RODERICKS, CITY MANAGER**

**FROM: ANTHONY SUBER, DEPUTY CITY MANAGER/ CITY CLERK**

**DATE: JANUARY 18, 2023**

**SUBJECT: CONSIDERATION OF AN APPOINTMENT TO THE BICYCLE AND  
PEDESTRIAL COMMITTEE**

### **RECOMMENDATION**

Review one applicant for two (2) vacant seats on the Bicycle and Pedestrian Committee and appoint them to the latest term expiring June 2026.

### **BACKGROUND**

Staff has conducted a continuous recruitment for vacant seats on several Town Committees. The Bicycle and Pedestrian Committee has had 2 vacant seats since June 2022. We currently have vacant seats on the following committees:

- Bicycle and Pedestrian Committee (2 Vacancies)
- Environmental Programs Committee (2 Vacancies)
- Transportation Committee (1 Vacancy)

Bicycle and Pedestrian (2)

The Bicycle and Pedestrian Committee has two (2) vacancies. One seat is for a term expiring June 30, 2023 and the other is for a term expiring June 30, 2026.

We received (1) applicant:

· Raymond Juballa

### **Appointment Process**

The Bicycle and Pedestrian Committee has only one applicant for 2 open seats. It is recommended that the Council consider the appointment to the Committee by making a motion for the applicant and the City Clerk will conduct a roll call vote. If the candidate receives a majority vote the seat will be filled. If the candidate does not receive a majority vote the Council can direct staff to continue the recruitment for the vacant seat.

Staff recommends appointing the applicant to the latest expiring term available, which is June 2026.

### **FISCAL IMPACT**

None.

### **GOAL ALIGNMENT**

This Report and its contents are in alignment with the following Council Policy Goals:

- Goal Area E – Strengthen Community Engagement and Transparency
- Goal Area F – Be Forward-Thinking, Well-Managed, and Well-Planned

### **POLICY FOCUS**

The Council is not obligated to appoint any of the candidates to any of the positions and may choose to extend the candidate recruitment process as it deems necessary. The Council reserves complete discretion in appointments.

Town Commissions and Committees represent a key component of civic engagement within the community. The participation of the members is a vital part of the Town's public engagement and review process. These groups have the ability to gather public input on an issue and provide feedback and recommendations to the City Council for consideration.

When evaluating applicants for Commissions and Committees, the City Council should consider the role of each committee, the amount of oversight needed, cost effectiveness, efficiency in decision-making, and the desire of the City Council for direct policy involvement on particular issues.

### **PUBLIC NOTICE**

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the project is also disseminated via the Town's electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town's electronic News Flash publications. Subscribers include residents as well as stakeholders –to include, but be not limited to, media outlets, school districts, Menlo Park Fire Protection District, service providers (water, power, and sewer), and regional elected officials.

### **COMMISSION/COMMITTEE FEEDBACK/REFERRAL**

This item has not been before a Town Committee or Commission

### **ATTACHMENTS**

BPAC Appointment

January 18, 2023

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1. Committee Application
2. Commission and Committee Roster
3. Resolution No. 2022-24 Governing Committees