



**Town of Atherton  
PARK AND RECREATION COMMISSION  
MINUTES  
September 6, 2023  
Regular Meeting  
Park & Rec  
6:30 PM  
Hybrid Meeting  
In Person/ Zoom**

**1. ROLL CALL**

Committee Members: Noah Eisner, Alex Keh (Chair), Julianna Robertson, Walter Robinson (Vice Chair) – remote

Councilmember Liaisons: Rick DeGolia Staff: Robert Ovadia

Vice Chair Robinson attended the meeting remotely for just cause. His full participation in the meeting was approved by attending committee members.

**2. PUBLIC COMMENTS – For items not on the agenda**

**None.**

**3. APPROVAL OF MINUTES**

- April 2023 minutes
- May 2023 minutes

Motion: Robertson

Second: Eisner

Approved

**4. PRESENTATIONS – none**

**5. REGULAR AGENDA**

**5a. Election of Chair and Vice Chair**

The Committee will act to select the Committee Chair and Vice Chair for the 2023-24 Fiscal Year

Chair:

- Vice Chair Robinson nominated Chair Keh to continue as Chair – Chair Keh declined the nomination
- Chair Keh nominated Vice Chair Robinson for Chair – Vice Chair Robinson declined the nomination
- with no additional nominations, this item was deferred to a future meeting

Vice Chair:

- Chair Keh nominated Vice Chair Robinson to continue as Vice Chair. The nomination was accepted and Seconded by Member Eisner.
- Appointment of Member Robinson to continue as Vice Chair was approved.

5b. **Committee Calendar**

The Committee will have the opportunity to discuss the meeting calendar for the 2023-24 Fiscal Year including setting of dates for the landscaping and facilities walkthroughs.

Committee calendar was reviewed and the following adjustments requested:

October to include Park Events update in lieu of Atherton Arts

December to include Atherton Arts update in lieu of Park Events

February to include CIP discussion, in lieu of Budget Approval

April to include Tennis review

Motion: Keh

Second: Robinson

Approved

5c. **Priority Setting**

The Committee will have an opportunity to discuss its top FY 2023-24 priority items for discussion at its regular meetings.

Though the playground improvements and pickleball trial were discussed as priority items, this item was deferred until a new chair was selected.

5d. **FY 2023-24 CIP Update**

Staff will review the projects approved in the FY 2023-24 Capital Improvement Program that affect Holbrook-Palmer Park. These items include completion of the Holbrook-Palmer Park Access and Circulation project and replacement of the playground at the park.

Staff provided an update of current and approved CIP projects in the park, including the Access and Circulation Project and Playground Improvements project. Committee members inquired about the playground planning process. Suggestions were made about exploring other recently constructed playgrounds with respect to planning, cost and design.

5e. **Pickleball Update**

Staff will provide an update of Council direction regarding pickleball trial at Holbrook-Palmer Park.

Staff provided an update regarding Council direction regarding the proposed Pickleball trial. Various issues with the trial were discussed, including the key to the court to be required and noise baffling. Following discussion, Member Eisner indicated that he would attend the upcoming Council meeting to provide personal input regarding the proposed trial.

5f. **Brightview Quality Site Assessments**

- July Quality Site Assessment Report
- August Quality Site Assessment Report

6. **DISCUSSION ITEMS - None**

**7. COMMITTEE AND STAFF MEMBER COMMENTS**

- 7d. Park Foundation Report Merrill
  - Vice Chair Robinson advised that there was no update from the Foundation. Focus has been towards the upcoming Centennial Celebration.
- 7e. Park goings on reports & updates on projects Staff
  - Report provided
- 7d. Park Events Report Staff
  - Report provided
- 7d. Park Sign Subcommittee Report Robertson
  - No update
- 7e. Individual Committee Member Comments All
  - Vice Chair Robinson suggested advance notice regarding meetings to assist in confirming attendance and quorum

**8. SET/CONFIRM NEXT MEETING AND TOPICS**

October 4, 2023, 5:00pm – facilities walk  
October 4, 2023, 6:30pm – regular meeting

**9. ADJOURN**

Motion: Eisner  
Second: Robinson  
Adjourned at 8:04 pm

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