



DOUGLASKIM+ASSOCIATES,LLC

August 3, 2023

Robert Ovadia, Public Works Director  
Town of Atherton  
80 Fair Oaks Lane  
Atherton, CA 94027

RE: EL CAMINO REAL DRAINAGE IMPROVEMENT PROJECT MANAGEMENT

Dear Mr. Ovadia:

I am pleased to submit a proposal to serve as your Project Manager for the El Camino Real Stormwater Management Project.

My consulting practice, Douglas Kim + Associates, LLC, is a local, certified Small Business Enterprise and Disadvantaged Business Enterprise with 25 years of experience of developing transportation plans and advancing projects through the planning, design, environmental, right-of-way, and construction phases.

I can serve as your PM on this multi-jurisdictional project and would charge my services on a time and materials basis, with an hourly rate of \$200 per hour and a Not-to-Exceed of \$25,000 in FY 2023/24. I understand the process will be to help secure and manage an engineering consultant who can initiate the study and design of stormwater solutions along the 1.5-mile El Camino Real corridor. I would provide monthly invoices with task-level detail.

I am authorized to negotiate a contract with the Town. Please let me know if I can be of any assistance. You can reach me at [doug@dkaplanning.com](mailto:doug@dkaplanning.com) or at (650) 239-6300.

Respectfully,

Douglas Kim, AICP