



DOUGLASKIM+ASSOCIATES,LLC

August 3, 2023

Robert Ovadia, Public Works Director
Town of Atherton
80 Fair Oaks Lane
Atherton, CA 94027

RE: EL CAMINO REAL COMPLETE STREETS CORRIDOR PROJECT MANAGEMENT

Dear Mr. Ovadia:

I am pleased to submit a proposal to serve as your Project Manager for the El Camino Real Complete Streets Corridor Project.

My consulting practice, Douglas Kim + Associates, LLC, is a local, certified Small Business Enterprise and Disadvantaged Business Enterprise with 25 years of experience of developing transportation plans and advancing projects through the planning, design, environmental, right-of-way, and construction phase.

I can serve as your PM on this multi-jurisdictional project and would charge my services on a time and materials basis, with an hourly rate of \$200 per hour and a Not-to-Exceed of \$50,000. I understand the roughly 16-month planning and feasibility study process would include representing the Town in its partnership with the San Mateo County Transportation Authority. My role would include working with TA staff and their consultants in the planning, conceptual design, community engagement, and related tasks for the development of a 1.5-mile complete streets corridor. I would provide monthly invoices with task-level detail.

I am authorized to negotiate a contract with the Town. Please let me know if I can be of any assistance. You can reach me at doug@dkaplanning.com or at (650) 239-6300.

Respectfully,

Douglas Kim, AICP