

TOWN OF ATHERTON
PLANNING COMMISSION APPLICATION



	TYPE OF APPLICATION	FEE*
<input type="checkbox"/>	Appeal	\$872.32
<input type="checkbox"/>	Special Structures Permit	\$3,025.12
<input type="checkbox"/>	Heritage Tree Removal Permit	\$2,325.82
<input type="checkbox"/>	Tree Protection Zone Exception	\$2,325.82
<input type="checkbox"/>	Variance	\$3,025.12
<input type="checkbox"/>	Conditional Use Permit	\$3,025.12
<input type="checkbox"/>	General Plan Amendment	\$5,817.15
<input type="checkbox"/>	Initial Review/Negative Declaration	\$2,325.82
<input checked="" type="checkbox"/>	Lot Line Redesignation	\$3,025.12
<input type="checkbox"/>	School Master Plan	\$872.32
<input type="checkbox"/>	Tentative Parcel Map	\$3,025.12
<input type="checkbox"/>	Final Parcel Map	\$3,025.12
<input type="checkbox"/>	Zoning Ordinance Amendment	\$5,817.15
<input type="checkbox"/>	Environmental Impact Report	Actual cost

*All Fees Include 3.6% Technology Surcharge

SITE ADDRESS: 80 Coghlan Lane

APN: 070-040-600

Provide a brief description of the proposed project: The owner proposes demolition of the current residence with front facing to the southeast, and construction of a new residence with front facing to the northwest, and requests corresponding lot line redesignation.

PROPERTY OWNER:

Name: Coghlan LLC
Mailing Address: 199 Fremont St, 20th Flr. San Francisco, CA 94105 ATTN: Kenneth Hillier
Phone: 415-625-1050
Email: khillier@folgerlevin.com
Signature: *Kenneth Hillier*

APPLICANT:

Name: Skurman Architects C.O. Charles Shafer
Mailing Address: 3654 Sacramento St, San Francisco, CA 94118
Phone: 415.440.4480
Email: charles@skurman.com
Signature: *Charles Shafer*

FOR COMPLETION BY TOWN OF ATHERTON

Amount Paid: Received by: Date Submitted:

Project #:

APPLICATION PROCEDURE:

Submit the following information. All application materials are to be submitted digitally through the Planning Department's ePlan Submittal Page.

1. This form filled out completely and signed by the property owner.
2. A separate, complete written description of the request addressed to the *Planning Commission*. Please include as much detail as possible.
3. Payment of the required fees and deposit.
4. Digital plans to a measurable scale, clearly drawn which include the following;
 - A. Existing and proposed uses including all buildings, structures, parking areas, driveways and heritage trees, and any other accessory structures.
 - B. Site plan, floor plans and elevations.
 - C. Lot data (lot size, allowed floor area and setbacks) – existing and proposed.
 - D. Building and sidewall heights measured from Average Natural Grade.
5. Conceptual Landscape plan (if required).
6. Arborist Report (if required).
7. Additional information as deemed necessary by staff to complete an application.

HEARING DATE

Once staff deems the application complete, the request will be placed for public hearing on the agenda of the next available Planning Commission meeting. The Planning Commission meets on the fourth Wednesday of each month at 6:00 pm in the Town Hall. The Planning Commission may continue any hearing from time to time.

EFFECTIVE DATE

A Planning Commission decision will be effective 10 calendar days following the date of decision, during which time an appeal may be filed. The permit will be considered void if not used within one year.

Once staff deems the application complete, the public hearing date will be determined. Staff will mail notice of the public hearing to all property owners within 500 feet of the subject site, ten (10) calendar days before the hearing.

It is strongly recommended that applicants contact neighboring property owners to discuss the proposed project **prior** to the Town's mailing of notices.