

## **RESOLUTION 23-xx**

### **A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ATHERTON ESTABLISHING DOLLAR LIMITS FOR USE IN THE PURCHASING ORDINANCE, MUNICIPAL CODE CHAPTER 3.16**

**WHEREAS**, the Town of Atherton has a Purchasing Ordinance setting forth purchasing policies, procedures, and functions; and

**WHEREAS**, the Purchasing Ordinance establishes different procedures and processes for purchasing and procurement of goods and services based on dollar limits; and

**WHEREAS**, establishment of the dollar limits for the various procedures and processes mentioned above are set forth in the Purchasing Ordinance as being established by resolution of the City Council on a periodic basis; and

**WHEREAS**, it is now appropriate to establish such dollar limits for current use in the Purchasing Ordinance; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the Town of Atherton does hereby comply with provisions of the Purchasing Ordinance by establishing dollar limits for the various procedures and processes as set forth following:

1. The dollar limit for procurement of goods, supplies, equipment and non-professional services through open market purchase as set forth in § 3.16.100 is an amount up to and including the sum of Five Thousand Dollars (\$5,000).
2. The dollar limit for procurement goods, supplies, equipment and non-professional services through the informal procedure as set forth in § 3.16.110 is an amount greater than Five Thousand Dollars (\$5,000) up to and including Forty Thousand Dollars (\$40,000).
3. The dollar limit for procurement goods, supplies, equipment and non-professional services through the formal procedure as set forth in § 3.16.120 is an amount greater than Forty Thousand Dollars (\$40,000).
4. The dollar limit for procurement of professional services through the open market proposal procedure as set forth in § 3.16.200(a) is an amount up to and including Ten Thousand Dollars (\$10,000).
5. The dollar limit for procurement of professional services through the informal proposal procedure as set forth in § 3.16.200(b) is an amount greater than Ten Thousand Dollars up to and including Fifty Thousand Dollars (\$50,000).
6. The dollar limit for procurement of professional services through the formal proposal procedure as set forth in § 3.16.200(c) is an amount greater than Fifty Thousand Dollars (\$50,000).
7. The dollars limit for contracting public works projects through the force account/open market, informal bidding and formal bidding procedures shall be consistent with the uniform public construction cost accounting procedures set forth in the Act and to the Commission's policies and procedures manual and cost accounting review procedures, as they may each from time to time be amended.

\* \* \* \* \*

*I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the Town of Atherton at a regular meeting thereof held on the 21<sup>st</sup> day of June, 2023, by the following vote:*

*AYES: COUNCILMEMBERS:  
NOES: COUNCILMEMBERS:  
ABSENT: COUNCILMEMBERS:  
ABSTAIN: COUNCILMEMBERS:*

\_\_\_\_\_  
Bill Widmer, Mayor

ATTEST:

\_\_\_\_\_  
Anthony Suber  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Mona Ebrahimi, City Attorney