



**MEETING MINUTES**  
**TOWN OF ATHERTON**  
**TRANSPORTATION, BICYCLE AND PEDESTRIAN**  
**SAFETY MEETING**  
**Tuesday, November 28, 2023**  
**4:00 PM**

*This meeting was held virtually and in person*

*This meeting is being held virtually and in person at the Council Chambers located at 80 Fair Oaks Lane, Atherton, CA 94027*

*The meeting will be held by tele or video conferencing. The public may participate via: Zoom Meeting.*

<p><b>Join Zoom Meeting:</b></p> <p><a href="https://ci-atherton-ca.zoom.us/j/84699943957?pwd=pRseXRf8NibSFVtMgW8TTpm2oCrFy1.1">https://ci-atherton-ca.zoom.us/j/84699943957?pwd=pRseXRf8NibSFVtMgW8TTpm2oCrFy1.1</a></p> <p><b>Dial:</b> 1-669-900-6833  <b>Meeting ID:</b> 846 9994 3957  <b>Passcode:</b> 497197  <b>One tap mobile</b> +16699006833,,84699943957#,,,,*497197# US (San Jose)</p>	<p><b>Remote Public Comments:</b></p> <p><i>Meeting participants are encouraged to submit public comments in writing in advance of the meeting. The following email will be monitored during the meeting and documented for the record.</i></p> <p><b>Email –</b>  <a href="mailto:rovadia@ci.atherton.ca.us">rovadia@ci.atherton.ca.us</a></p>
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**1. PLEDGE OF ALLEGIANCE AND ROLL CALL**

Committee Members: Steve Baloff, Joe Davis, David Jones, Raymond Juballa, Jerome Leugers, Tom Owen, Vacancy (1).  
 Councilmember Liaison: Bill Widmer  
 Not Present – Joe Davis  
 Staff: Chief of Police Steven McCulley, Commander Dan Larsen, Sergeant David Metzger, PW Director Robert Ovadia

a. Meeting was called to order at 4:23 pm.

**2. PUBLIC COMMENTS**

Betsy Colby spoke concerning Marsh Road safety and asked for consideration for more safety efforts on Marsh Road.

**3. APPROVAL OF COMMITTEE MINUTES**

Agendas and staff reports may be accessed on the Town website at [www.ci.atherton.ca.us](http://www.ci.atherton.ca.us). Contact the City Clerk at 650.752.0500. Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the City Clerk's Office at (650) 752-0500. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (29CRF35.104ADATitleII)



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- a. September 26, 2023 meeting minutes were approved without comment or issue.

**4. REGULAR AGENDA-**

a. Local Roadway Safety Plan Update Robert Ovadia  
The Committee received an update on the Local Roadway Safety Plan (LRSP) currently in Development with the support of the San Mateo County City/County Association of Governments (C/CAG), which included a review of Atherton Roadways. The LRSP included a review of accident history, ranking of roadways both locally and countywide. The Committee had the opportunity to review data collected and provided feedback on the materials and potential countermeasures.

b. Slow Speed School Zones Guidebook Robert Ovadia  
The Committee received an update on the Safe Routes to Schools - Slow Speed School Zones Guidebook developed by the San Mateo County Office of Education. The Committee reviewed and discussed the guidebook as well as considerations in Atherton.

**6. STAFF REPORTS**  
**Police Traffic Unit**

Sgt. D. Metzger

- a. Monthly Report for September 2023  
b. Monthly Report for October 2023

Reports were reviewed, and there was a request to include citations and warnings issued to bicyclists in future reports.

**7. FUTURE AGENDA ITEMS**

- a. Discussion on reflective markers on Alameda de las Pulgas.  
b. Request for collision information on Marsh Road.

**8. PUBLIC COMMENTS**

- a. There were no public comments.

**9. NEXT MEETING DATE January 23, 2024**

**10. ADJOURNMENT**

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The meeting was adjourned at 5:27pm.

Respectfully submitted –

Sgt. David Metzger

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