

Town of Atherton

Master Fee Schedule

Line No.	Fee Description	Cost Basis	Fee Amount
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Building Fees

1	Permitted Value of Construction			
2	New Habitable Construction	Valuation base: per SF	\$ 509	\$ 509
3	Remodeled Habitable Construction	Valuation base: per SF	\$ 436	\$ 436
4	New or Remodeled Non-Habitable Construction	Valuation base: per SF	\$ 181	\$ 181
5	JADU	Valuation base: per SF	\$ 509	\$ 0
6	ADU- That comply with Town Setbacks Standards	Valuation base: per SF	\$ 509	\$ 0
7	ADU	Valuation base: per SF	\$ 509	50%
8	Valuation - non defined project	Valuation base		\$ 1
9	Non-habitable construction: ie. Patio covers & gazebos (> 1000 Sq Ft or attached to new construction)	Valuation base: per SF	\$ 146	\$ 146

Flat Fees **

10	Swimming pools (first 1000 sf)	Plan check and inspection	\$ 2,125	\$ 2,125
11	Swimming pools (Over 1000 sf)	Plan check and inspection	\$ 2,542	\$ 2,542
12	Patio covers & gazebos (up to 1000 Sq Ft)	Plan check and inspection	\$ 1,563	\$ 1,563
13	Drive way gates	Plan check and inspection	\$ 1,291	\$ 1,291

Line No.	Fee Description	Cost Basis	Fee Amount
Building Fees			
14	Non Habitable new pool house including cabanas (up to and including 1500 sf)	Plan check and inspection	\$ 2,525 \$ 2,525
	Other Building (Flat) Fees		
15	Plumbing, Mechanical, Electrical (MP&E) Permit (single inspection)		\$ 301 \$ 301
16	MP&E each additional inspection		\$ 217 \$ 217
17	MP&E plan check (min .5 hour)		\$ 127 \$ 127
18	Green Identified-Plumbing, Mechanical, Electrical (MP&E) Permit (single inspection)		\$ 0 \$ 0
19	Demolition Permit Fee		\$ 654 \$ 654
20	Landscape Screening Permit Fee		\$ 518 \$ 518
21	Water Well Permit Fee		\$ 909 \$ 909
22	Solar Panels Permit Fee *		\$ 654 \$ 0
23	Heritage Tree Removal - Staff Level (First Tree)		\$ 716 \$ 716
24	Heritage Tree Removal - Staff Level (Each Additional Tree)		\$ 248 \$ 248
	Excavation Permit		
25	Plan check revision Fee (1 hour min)	Hourly	\$ 310 \$ 310
26	Address Change		\$ 660 \$ 660
27	Address Change (JADU & ADU)		\$ 660 \$ 0
28	Property Search (plus photocopying and/or printing posts and excludes public records searches)	Hourly	\$ 220 \$ 220

Line No.	Fee Description		Cost Basis	Fee Amount
Building Fees				
29	Reactivation of an Expired Permit (Up to One-Half the Amount Required for a New Permit for Such Work)	(Up to One-Half the Amount Required for a New Permit for Such Work)		
30	Work without Permit (Penalty)	2x the Permit Cost		
31	Code Enforcement - Administrative (Penalty)	Hourly		
32	Second Utility Deposit (Ordinance 15.04.040)			\$ 5,000
33	Landscape Screening Deposit (Ordinance 17.50.060)			\$ 5,000
34	Temporary Occupancy Deposit:			\$ 5,000
35	Administrative Fee (TOC)		\$ 400	\$ 400
36	Excavation Road Deposit (Ordinance 15.04.045)			\$ 5,000
37	Recycled Deposit	\$1000 Min & \$500 Min for reroof permits		
38	Reinspection and additional inspections exceeding the normal number of inspections	T&M	\$ 272	\$ 272
39	Unusual custom projects not reflected in the fee schedule	T&M		
40	Technology surcharge (to fund updates and new acquisition of permit systems and digital storage of plans) (3.3% of fee)			3.30%

Line No.	Fee Description	Cost Basis	Fee Amount
Building Fees			
41	Storm water compliance review/inspection	T&M	\$ 500
42	Tree protection verification (deposit) + COP	T&M	\$ 2,500
43	Tree protection administration for flat fee permits (initial inspection)		\$ 745
44	Tree protection administration for flat fee permits (full inspection)		\$ 910
45	Additional Arborists Inspection		\$ 248
46	Tree protection zone exception (staff level)		\$ 716
47	Tree protection verification (deposit) + COP		
48	Reroofing < 5000SF	Per app	\$ 744
49	Reroofing > 5000SF	Per app	\$ 1,034
50	Reroofing requiring additional inspections	Per insp.	\$ 290
51	Reroofing requiring plan check (min one hour)	Per PC	\$ 255
52	SMIP Fee (State Mandate)		
53	Building Standards Administration Special Revolving Fund (Senate Bill No. 1473 State Mandate)		
54	Surcharge for General Plan Maintenance and Update (2.0%)		2.55%
55	Generator installation (per valuation schedule)		

Line No.	Fee Description		Cost Basis	Fee Amount
Building Fees				
56	Minimum New Construction Fee		\$ 168	\$ 168

Note: plan review assumes 2 reviews. Each additional plan review at the applicable hourly rate

ATTACHMENT 2

Total Valuation	Building Permit Fee	Plan Review Fee
\$1.00 to \$500	\$24.70	65% of Building Permit Fee
\$501 to \$2,000	\$25.95 for the first \$2,000, plus \$3.37 for each additional \$1,000, or fraction thereof, to and including \$2,000	65% of Building Permit Fee
\$2,001 to \$25,000	\$76.47 for the first \$2,000, plus \$15.46 for each additional \$1,000, or fraction thereof, to and including \$25,000	65% of Building Permit Fee
\$25,001 to \$50,000	\$432.06 for the first \$25,000, plus \$11.15 for each additional \$1,000, or fraction thereof, to and including \$50,000	65% of Building Permit Fee
\$50,001 to \$100,000	\$710.89 for the first \$50,000, plus \$7.73 for each additional \$1,000, or fraction thereof, to and including \$100,000	65% of Building Permit Fee
\$100,001 to \$500,000	\$1,097.40 for the first \$100,000, plus \$6.18 for each additional \$1,000, or fraction thereof, to and including \$500,000	65% of Building Permit Fee
\$500,001 to \$1,000,000	\$3,571.03 for the first \$500,000, plus \$5.25 for each additional \$1,000, or fraction thereof, to and including \$1,000,000	45% of Building Permit Fee
1,000,001 and up	\$6,193.74 for the first \$1,000,000, plus \$4.03 for each additional \$1,000, or fraction thereof.	45% of Building Permit Fee

Line No.	Fee Description		Cost Basis	Fee Amount
Planning Fees				
57	Conditional Use Permit		\$ 8,360	\$ 8,360
58	Variance		\$ 10,428	\$ 10,428
59	Heritage Tree Removal Permit		\$ 6,781	\$ 6,781
60	Special Structures		\$ 8,072	\$ 8,072
61	Lot Line Redesignation		\$ 5,864	\$ 5,864
62	Lot Line Adjustment		\$ 3,008	\$ 3,008
63	Tentative Parcel Map		\$ 11,179	\$ 11,179
64	Final Parcel Map		\$ 5,249	\$ 5,249
65	Appeal		\$ 5,873	\$ 5,873
66	School Master Plan		\$ 6,607	\$ 6,607
67	Initial Review/Negative Declaration		\$ 9,373	\$ 9,373
68	Zoning Ordinance Amendment		\$ 13,374	\$ 13,374
69	General Plan Amendment		\$ 31,639	\$ 31,639
70	Zoning Review for Home Occupation Business		\$ 809	\$ 809
71	Pre-Application Review		\$ 263	\$ 263
72	Street Easement Vacation		\$ 6,661	\$ 6,661
73	Code Enforcement - Administrative (Penalty)		\$ 1,320	\$ 1,320
	Initial Review (2 reviews for fee amount; additional reviews billed hourly):			
74	a. Fence		\$ 986	\$ 675
75	b. Accessory Structures (includes pools)		\$ 1,198	\$ 1,198
76	c. Accessory Buildings		\$ 1,251	\$ 1,251
77	d. Additions		\$ 2,050	\$ 2,050
78	e. New Construction		\$ 2,712	\$ 2,712

Line No.	Fee Description	Cost Basis	Fee Amount
Planning Fees			
79	Revisions to Previously Approved Plans		
80	School Master Plan Plus CUP	\$ 9,141	\$ 9,141
81	Technology Surcharge (upgrade and maintain development technology)		3.60%
82	Subdivision Exception	\$ 10,559	\$ 10,559
83	SB 9 Tentative Map	\$ 11,234	\$ 11,234
84	SB 9 Final Map	\$ 6,930	\$ 6,930
85		\$ -	\$ -
86	Wireless WTF (minor modification)	\$ 7,095	\$ 7,095
87	Wireless WTF (major modification)	\$ 10,288	\$ 10,288
88	Junior accessory dwelling unit JADU	\$ 778	\$ 0
89	Accessory Dwelling Unit ADU- That comply with Town Setbacks Standards	\$ 2,516	\$ 0
90	Accessory dwelling Unit ADU	\$ 2,516	\$ 1,722
91	Environmental Impact Report (deposit for staff time plus consultant actual cost plus 25% admin)	\$ 2,080	\$ 2,080
92	Recording Fees (County and State)		
93	Planning Commission Tree Protection Zone Exceptions (PTPZ)	\$ 3,956	\$ 2,708
94	Town Planner	\$ 297	\$ 297
95	Sr. Planner	\$ 263	\$ 263
96	Associate Planner	\$ 238	\$ 238
97	Assistant Planner	\$ 187	\$ 187
98	Admin	\$ 123	\$ 123

Line No.	Fee Description	Cost Basis	Fee Amount
Engineering Fees			
	Encroachment Permits and Fees		
	Class A - One Inspection Required:	Per app	
99	Driveway Connection to Street:	Per app	\$ 451 \$ 451
100	Additional Plan Check	Per app	\$ 71 \$ 71
101	Additional Inspection	Per app	\$ 95 \$ 95
	Class B - Two Inspections Required:		
102	Driveway Connection to Street:	Per app	\$ 593 \$ 593
103	Additional Plan Check	Per app	\$ 71 \$ 71
104	Additional Inspection	Per app	\$ 95 \$ 95
	Class C - Three or More Inspections Required:		
105	Driveway Connection to Street - Asphalt/Pavers:	Per app	\$ 734 \$ 734
106	Without Driveway Culvert (up to 3 inspections)	Per app	\$ 71 \$ 71
107	Additional Plan Check	Per app	\$ 95 \$ 95
108	With Driveway Culvert (up to 4 inspections)	Per app	\$ 875 \$ 875
109	Additional Plan Check	Per app	\$ 93 \$ 93

Line No.	Fee Description		Cost Basis	Fee Amount
Engineering Fees				
110	Additional Inspection	Per app	\$ 95	\$ 95
	Driveway Connection to Street - Concrete:			
111	Without Driveway Culvert (up to 4 inspections)	Per app	\$ 875	\$ 875
112	Additional Plan Check	Per app	\$ 93	\$ 93
113	Additional Inspection	Per app	\$ 95	\$ 95
114	With Driveway Culvert (up to 5 inspections)	Per app	\$ 1,157	\$ 1,157
115	Additional Plan Check	Per app	\$ 93	\$ 93
116	Additional Inspection	Per app	\$ 95	\$ 95
	Class D - Public Right of Way	Per app		
117	Right-of-Way Landscaping, Fence, Etc. - Minor Construction (up to 2 inspections)	Per app	\$ 522	\$ 522
118	Additional Plan Check	Per app	\$ 141	\$ 141
119	Additional Inspection	Per app	\$ 95	\$ 95
120	Right-of-Way Landscaping, Fence, Etc. - Standard (up to 2 inspections)	Per app	\$ 593	\$ 593
121	Additional Plan Check	Per app	\$ 141	\$ 141
122	Additional Inspection	Per app	\$ 95	\$ 95

Line No.	Fee Description	Cost Basis	Fee Amount
Engineering Fees			
	Connection to Storm Drain or Atherton Channel:	Per app	
123	a. In Pavement	Per app	\$ 1,016
124	Additional Plan Check	Per app	\$ 141
125	Additional Inspection	Per app	\$ 353
126	b. Outside Pavement	Per app	\$ 875
127	Additional Plan Check	Per app	\$ 423
128	Additional Inspection	Per app	\$ 95
129	Utility - Minor (One Inspection Required):	Per app	\$ 451
130	Additional Plan Check	Per app	\$ 71
131	Additional Inspection	Per app	\$ 95
	Utility Connect/Disconnect:		
132	a. In Pavement	Per app	\$ 734
133	Additional Plan Check	Per app	\$ 71
134	Additional Inspection	Per app	\$ 95
135	b. Outside Pavement	Per app	\$ 593
136	Additional Plan Check	Per app	\$ 71
137	Additional Inspection	Per app	\$ 95
	Utility Main (up to 100 LF)		
138	a. In Pavement	Per app	\$ 804
139	Additional Plan Check per 100 LF	Per app	\$ 141
140	Additional Inspection per 100 LF	Per app	\$ 282

Line No.	Fee Description	Cost Basis	Fee Amount
Engineering Fees			
141	b. Outside Pavement (up to 100 LF)	Per app	\$ 804
142	Additional Plan Check per 100 LF	Per app	\$ 141
143	Additional Inspection per 100 LF	Per app	\$ 282
	Wireless Telecommunication and Utilities Installation Permit (25 LF or less):	Per app	
144	i. Without Trenching	Per app	\$ 2,412
145	ii. With Trenching	Per app	\$ 2,838
146	iii With Trenching > 25 LF (per 100 LF or fraction thereof)	Per app	\$ 564
	Property Improvement Permits and Reviews		
	Grading and Drainage:	Per app	
147	a. Without Detention or Treatment System	Hourly/min	\$ 2,962
148	b. With Detention System	Hourly/min	\$ 3,950
149	c. With Multiple Detention / treatment Systems	Hourly/min	\$ 5,078

Line No.	Fee Description	Cost Basis	Fee Amount
Engineering Fees			
150	d. With Stormwater treatment system	Hourly/min	\$ 3,950
151	Detention System Annual Report Filing	Per app	\$ 1,129
152	Detention System Annual Report - Submittals Out of Compliance	Per app	\$ 846
153	Storm Water Permit Compliance Review/Inspection Deposit		\$ 639
154	Storm Water Permit Compliance Review/Inspection	Hourly	
155	Stop Work Order (Penalty)	100% of permit	
156	Code Enforcement - Administrative (Penalty)	Hourly	
157	Work without a permit (penalty)	100% of permit	
158	Public Works application fee	Per app	\$ 155
159	Oversized load permit (outside of right of way)	Per app	\$ 564
160	Technology Surcharge (upgrade and maintain development technology) (2.37% of fee)	Per app	2.37%

Line No.	Fee Description	Cost Basis	Fee Amount
Engineering Fees			
161	Additional work not reflected above - at cost	Hourly	
162	Traffic Control Permit (includes plan check & first week of inspection)	Base	\$ 451 \$ 451
163	Traffic Control Inspection	(each additional week)	\$ 141 \$ 141
164	Traffic Control Inspection (for longer term projects)	Inspection (per month)	\$ 423 \$ 423
165	Contract Services	Actual cost plus 25%	
166	NPDES Stormwater Maintenance Agreements		\$ 2,212 \$ 2,212
167	Office Specialist (0.5)		\$ 169 \$ 169
168	Sr. Engineer/Maint Mgr (0.6)		\$ 282 \$ 282
169	Associate/Senior Engineer		\$ 282 \$ 282
170	PW Director/City Engineer		\$ 340 \$ 340

Line No.	Fee Description	Cost Basis	Fee Amount
Police Fees			
	Copy of Police Report:		
171	Without Photos or digital media		\$ - \$ 0.32
172	With Photos or digital media	Hourly	\$ 250 \$ 250
173	Vehicle Releases		\$ 108 \$ 108
174	Vehicle Repossession Fee		\$ 43 \$ 43
175	Initial Alarm Registration fee		\$ 108 \$ 100

Line No.	Fee Description		Cost Basis	Fee Amount
Police Fees				
176	Renewal Alarm Fee		\$ 50	\$ 50
177	Alarm Alert Signs		\$ 197	\$ 197
178	Garage Sale/Estate Sale Permits		\$ 36	\$ 36
179	Solicitor Permit (Valid for six months; business license required)		\$ 43	\$ 43
180	After Hours Emergency Construction Permits		\$ 289	\$ 289
181	Special Service Request		31	31
182	On-Site Personnel Fee	Hourly (4 Hr. min)	\$ 684	\$ 684
183	Police Department Clearance Letter		\$ 36	\$ 36
184	Subpoena Acceptance fee (police personnel)	Per day	\$ 275	\$ 275
185	Code Enforcement - violation fee (varies)	Fine		
	False Alarms: (first 3, warnings-no fee)			
186	False Alarm - 4th		\$ 679	\$ 400
187	False Alarm - 5th		\$ 795	\$ 500
188	False Alarm - 6th and above		\$ 854	\$ 600
189	Citation Sign Off Fee		\$ 47	\$ 47
190	Sign (e.g. Real Estate Sign) Removal Fee		\$ 36	\$ 36

Line No.	Fee Description		Cost Basis	Fee Amount
Park Fees				
	The Main House		ATHERTON RESIDENT	NON- ATHERTON RESIDENT
	Includes outdoor area adjacent porch or lower patio			
191	(Monday - Friday) 4 hour minimum		\$125 per hour	\$200 per hour
192	Saturday, Sunday, or Holidays (2 hour Minimum)		\$350 per hour	\$450 per hour
	Price does not include Refundable Security deposit			
193	Security Deposit		\$600	\$600
	Outdoor Area (add on to Main House)-Exclusive Use			
	Price includes the rental of one of the following: Water Tower Lawn, or Event Garden			
194	Every day (4 hour minimum)		\$150 per hour	\$200 per hour
	Price does not include Refundable Security deposit			
195	Security Deposit		\$300	\$300
	Carriage House			
196	Every Day (4 hour minimum)		\$125 per hour	\$200 per hour
	Price does not include Refundable Security deposit			
197	Security Deposit		\$600	\$600

Line No.	Fee Description	Cost Basis	Fee Amount
Park Fees			
	Jennings Pavalion		
	Includes Water Tower Lawn, event garden, patio, and side lawn (subject to availability)		
198	Friday Day Use or Monday - Thursday (4 hour minimum)**	\$250 per hour	\$400 per hour
199	Friday Evenings, Saturday, Sunday, or Holidays (4-6 hour minimum)	\$750 per hour	\$1000 per hour
	** Day use has 4 hour minimum, up to 4pm. 6 hour minimum ending after 4pm.		
	Price does not include Refundable Security deposit		
200	Security Deposit	\$1,200	\$1,200
	Tennis Courts Fees	ATHERTON RESIDENT	NON-ATHERTON RESIDENT
	Key Purchases:		
201	1 Standard Key **	\$100	\$275
202	1 Clay Key ONLY	\$50	
	** Resident Clay Court Access included Standard Key Charge		
203	Clay Court Access (Non-resident)		\$30 per hour

Line No.	Fee Description		Cost Basis	Fee Amount
Park Fees				
	Day Use Permit Fees Holbrook-Palmer Park		ATHERTON RESIDENT	NON- ATHERTON RESIDENT
204	13-25 people *		\$100	\$150
205	26-50 people *		\$175	\$300
	* Fee when registering at least one day in advance			
	Same Day Registration Doubles Day Use Permit Fee with a minimum of \$200			
	Penalty		None	None
	OTHER PARK RENTAL FEES			
206	Baseball Field (Per Hour)			\$40 Per hour
207	Other Fields (Per Hour)			\$35 Per hour
	Staff labor rates Per hour			
208	Facility maintenance staff for services related to facility maintenance and preparation (Before & After Events)			\$130
209	Facility attendant staff for services related to on-site availability during event			\$65
	Photo-Shoot Permits			
210	One (1) Day			\$130
211	One (1) Month			\$640
	Penalty			none
				\$0
212	Drone Application Fee/Day			\$190
213	CLASSES: INDOOR	Per hour		\$35
214	CLASSES: OUTDOOR	Per hour		\$50