

## Town of Atherton Master Fee Schedule

#	Fee Description		Fee Amount
<b>Building Fees (Valuation Based Fees Calculated From Valuation Table)</b>			
1	<b>Permitted Value of Construction</b>		
2	New Habitable Construction	Valuation base: per SF	\$ 520
3	Remodeled Habitable Construction	Valuation base: per SF	\$ 445
4	New or Remodeled Non-Habitable Construction	Valuation base: per SF	\$ 185
5	JADU	Valuation base: per SF	\$ 0
6	ADU- That comply with Town Setbacks Standards	Valuation base: per SF	\$ 0
7	ADU	Valuation base: per SF	50%
8	Valuation - non defined project	Valuation base	\$ 1
9	Non-habitable construction: ie. Patio covers & gazebos (> 1000 Sq Ft or attached to new construction)	Valuation base: per SF	\$ 150
<b>Flat Fees</b>			
10	Swimming pools (first 1000 sf )	Plan check and inspection	\$ 2,175
11	Swimming pools (Over 1000 sf)	Plan check and inspection	\$ 2,605
12	Patio covers & gazebos (up to 1000 Sq Ft)	Plan check and inspection	\$ 1,600
13	Drive way gates	Plan check and inspection	\$ 1,320
14	Non Habitable new pool house including cabanas (up to and including 1500 sf)	Plan check and inspection	\$ 2,585
<b>Other Building (Flat) Fees</b>			
15	Plumbing, Mechanical, Electrical (MP&E) Permit (single inspection) Fee		\$ 310
16	MP&E each additional inspection Fee		\$ 220
17	MP&E plan check Fee		\$ 130
18	Green Identified-Plumbing, Mechanical, Electrical (MP&E) Permit (single inspection)		\$ 0
19	Demolition Permit Fee		\$ 670
20	Landscape Screening Permit Fee		\$ 530
21	Water Well Permit Fee		\$ 930
22	Solar Panels Permit Fee		\$ 0
23	Heritage Tree Removal - Staff Level (First Tree)		\$ 735
24	Heritage Tree Removal - Staff Level (Each Additional Tree)		\$ 255
25	Plan check revision Fee	Hourly	\$ 320
26	Address Change		\$ 675
27	Address Change (JADU & ADU)		\$ 0
28	Property Search (plus photocopying and/or printing posts and excludes public records searches)	Hourly	\$ 225
29	Reactivation of an Expired Permit (Up to One-Half the Amount Required for a New Permit for Such Work)	(Up to One-Half the Amount Required for a New Permit for Such Work)	

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30	Work without Permit (Penalty)	2x the Permit Cost	
31	Code Enforcement - Administrative (Penalty)	Appropriate Staff hourly rate	
32	Second Utility Deposit (Ordinance 15.04.040)		\$ 5,000
33	Landscape Screening Deposit (Ordinance 17.50.060)		\$ 5,000
34	Temporary Occupancy Deposit:		\$ 5,000
35	Administrative Fee (TOC)		\$ 410
36	Excavation Road Deposit (Ordinance 15.04.045)		\$ 5,000
37	Recycled Deposit (minimums)	\$1000 Min & \$500 Min for reroof permits	
38	Reinspection and additional inspections exceeding the normal number of inspections		\$ 280
39	Unusual custom projects not reflected in the fee schedule	Appropriate Staff hourly rate	
40	Technology surcharge (to fund updates and new acquisition of permit systems and digital storage of plans) (3.3% of fee)	Flat % Fee	3.40%
41	Storm water compliance review/inspection		\$ 500
42	Tree protection verification (deposit) + COP		\$ 2,500
43	Tree protection administration for flat fee permits (initial inspection)		\$ 765
44	Tree protection administration for flat fee permits (full inspection)		\$ 930
45	Additional Arborists Inspection		\$ 255
46	Tree protection zone exception (staff level)		\$ 735
47	Tree protection verification (deposit) + COP		
48	Reroofing < 5000SF	Per Application	\$ 760
49	Reroofing > 5000SF	Per Application	\$ 1,060
50	Reroofing requiring additional inspections	Per Inspection	\$ 300
51	Reroofing requiring plan check	Per Plan Check	\$ 260
52	SMIP Fee (State Mandate)		Residential: valuation amount X 0.00013
53	Building Standards Administration Special Revolving Fund ( Senate Bill No. 1473 State Mandate)		Permit Valuation: \$1-25,000 = \$1; \$25,001-50,000 = \$2; \$50,001 - 75,000 = \$3; \$75,001 - 100,000 = \$4; Every
54	Surcharge for General Plan Maintenance and Update (2.0%) of fee	Flat % Fee	2.60%
55	Generator installation (per valuation schedule)		
56	Minimum New Construction Fee		\$ 170

Note: plan review assumes 2 reviews. Each additional plan review at the applicable hourly rate.

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#	Fee Description		Fee Amount
<b>Planning Fees</b>			
57	Conditional Use Permit		\$ 8,560
58	Variance		\$ 10,680
59	Heritage Tree Removal Permit		\$ 6,945
60	Special Structures		\$ 8,265
61	Lot Line Redesignation		\$ 6,005
62	Lot Line Adjustment		\$ 3,080
63	Tentative Parcel Map		\$ 11,445
64	Final Parcel Map		\$ 5,375
65	Appeal		\$ 6,015
66	School Master Plan		\$ 6,765
67	Initial Review/Negative Declaration		\$ 9,600
68	Zoning Ordinance Amendment		\$ 13,695
69	General Plan Amendment		\$ 32,400
70	Zoning Review for Home Occupation Business		\$ 830
71	Pre-Application Review		\$ 270
72	Street Easement Vacation		\$ 6,820
73	Code Enforcement - Administrative (Penalty) Fee	Flat Fee	\$ 1,350
	Note: Initial Review (2 reviews for fee amount; additional reviews billed at staff hourly rate).		
74	a. Fence		\$ 690
75	b. Accessory Structures (includes pools)		\$ 1,225
76	c. Accessory Buildings		\$ 1,280
77	d. Additions		\$ 2,100
78	e. New Construction		\$ 2,780
80	School Master Plan Plus CUP		\$ 9,360
81	Technology Surcharge (upgrade and maintain development technology)	Flat % Fee	3.70%
82	Subdivision Exception		\$ 10,810
83	SB 9 Tentative Map		\$ 11,505
84	SB 9 Final Map		\$ 7,100
85			
86	Wireless WTF (minor modification)		\$ 7,095
87	Wireless WTF (major modification)		\$ 10,290
88	Junior accessory dwelling unit JADU		\$ 0
89	Accessory Dwelling Unit ADU-That comply with Town Setbacks Standards		\$ 0
90	Accessory dwelling Unit ADU		\$ 1,765
91	Environmental Impact Report (deposit for staff time plus consultant actual cost plus 25% admin)		\$ 2,130
92	Recording Fees (County and State)	Per Agency by Applicant	
93	Planning Commission Tree Protection Zone Exceptions (PTPZ)		\$ 2,775
94	Town Planner	Hourly	\$ 305
95	Sr. Planner	Hourly	\$ 270
96	Associate Planner	Hourly	\$ 245
97	Assistant Planner	Hourly	\$ 190

## Town of Atherton Master Fee Schedule

#	Fee Description		Fee Amount
98	Admin	Hourly	\$ 125
<b>Engineering Fees</b>			
	<b>Encroachment Permits and Fees</b>		
	Class A - One Inspection Required:		
99	Driveway Connection to Street:	Per Application	\$ 460
100	Additional Plan Check	Per Application	\$ 75
101	Additional Inspection	Per Application	\$ 100
	Class B - Two Inspections Required:		
102	Driveway Connection to Street:	Per Application	\$ 610
103	Additional Plan Check	Per Application	\$ 75
104	Additional Inspection	Per Application	\$ 100
	Class C - Three or More Inspections Required:		
105	Driveway Connection to Street - Asphalt/Pavers:	Per Application	\$ 750
106	Without Driveway Culvert (up to 3 inspections)	Per Application	\$ 75
107	Additional Plan Check	Per Application	\$ 100
108	With Driveway Culvert (up to 4 inspections)	Per Application	\$ 895
109	Additional Plan Check	Per Application	\$ 95
110	Additional Inspection	Per Application	\$ 100
	Driveway Connection to Street - Concrete:		
111	Without Driveway Culvert (up to 4 inspections)	Per Application	\$ 895
112	Additional Plan Check	Per Application	\$ 95
113	Additional Inspection	Per Application	\$ 100
114	With Driveway Culvert (up to 5 inspections)	Per Application	\$ 1,185
115	Additional Plan Check	Per Application	\$ 95
116	Additional Inspection	Per Application	\$ 100
	Class D - Public Right of Way		
117	Right-of-Way Landscaping, Fence, Etc. - Minor Construction (up to 2 inspections)	Per Application	\$ 535
118	Additional Plan Check	Per Application	\$ 145
119	Additional Inspection	Per Application	\$ 100
120	Right-of-Way Landscaping, Fence, Etc. - Standard (up to 2 inspections)	Per Application	\$ 610
121	Additional Plan Check	Per Application	\$ 145
122	Additional Inspection	Per Application	\$ 100
	Connection to Storm Drain or Atherton Channel:		
123	a. In Pavement	Per Application	\$ 1,040
124	Additional Plan Check	Per Application	\$ 145
125	Additional Inspection	Per Application	\$ 360
126	b. Outside Pavement	Per Application	\$ 900
127	Additional Plan Check	Per Application	\$ 430
128	Additional Inspection	Per Application	\$ 100
129	Utility - Minor (One Inspection Required):	Per Application	\$ 460
130	Additional Plan Check	Per Application	\$ 75
131	Additional Inspection	Per Application	\$ 100
	Utility Connect/Disconnect:		
132	a. In Pavement	Per Application	\$ 750
133	Additional Plan Check	Per Application	\$ 75
134	Additional Inspection	Per Application	\$ 100

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#	Fee Description		Fee Amount
135	b. Outside Pavement	Per Application	\$ 610
136	Additional Plan Check	Per Application	\$ 75
137	Additional Inspection	Per Application	\$ 100
	Utility Main (up to 100 LF)		
138	a. In Pavement	Per Application	\$ 825
139	Additional Plan Check per 100 LF	Per Application	\$ 145
140	Additional Inspection per 100 LF	Per Application	\$ 290
141	b. Outside Pavement (up to 100 LF)	Per Application	\$ 825
142	Additional Plan Check per 100 LF	Per Application	\$ 145
143	Additional Inspection per 100 LF	Per Application	\$ 290
	Wireless Telecommunication and Utilities Installation Permit (25 LF or less):		
144	i. Without Trenching	Per Application	\$ 2,470
145	ii. With Trenching	Per Application	\$ 2,905
146	iii With Trenching > 25 LF (per 100 LF or fraction thereof)	Per Application	\$ 580
	Property Improvement Permits and Reviews		
	Grading and Drainage:		
147	a. Without Detention or Treatment System	Per Application	\$ 3,035
148	b. With Detention System	Per Application	\$ 4,045
149	c. With Multiple Detention / treatment Systems	Per Application	\$ 5,200
150	d. With Stormwater treatment system	Per Application	\$ 4,045
151	Detention System Annual Report Filing	Per Application	\$ 1,155
152	Detention System Annual Report - Submittals Out of Compliance	Per Application	\$ 865
153	Storm Water Permit Compliance Review/Inspection Deposit		\$ 640
154	Storm Water Permit Compliance Review/Inspection	Hourly based on Engineering Support Staff rates	
155	Stop Work Order (Penalty)	100% of permit	
156	Code Enforcement - Administrative (Penalty)	Hourly based on Engineering Support Staff rates	
157	Work without a permit (penalty)	100% of permit	
158	Public Works application fee	Per Application	\$ 160
159	Oversized load permit (outside of right of way)	Per Application	\$ 580
160	Technology Surcharge (upgrade and maintain development technology) (2.43% of fee)	Flat % Fee Per Application	2.45%
161	Additional work not reflected above - at cost	Hourly based on Engineering Support Staff rates	
162	Traffic Control Permit (includes plan check & first week of inspection)	Base Fee	\$ 460
163	Traffic Control Inspection	(each additional week)	\$ 145
164	Traffic Control Inspection (for longer term projects)	Inspection (per month)	\$ 435
165	Contract Services	Actual cost plus 25%	
166	NPDES Stormwater Maintenance Agreements		\$ 2,265

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#	Fee Description		Fee Amount
167	Office Specialist	Hourly	\$ 175
168	Sr. Engineer/Maint Mgr	Hourly	\$ 290
169	Associate/Senior Engineer	Hourly	\$ 290
170	PW Director/City Engineer	Hourly	\$ 350
<b>Police Fees</b>			
	Copy of Police Report:		
171	a. Without Photos or digital media		\$ 0.35
172	b. With Photos or digital media		\$ 255
173	Vehicle Releases Fee		\$ 110
174	Vehicle Repossession Fee		\$ 45
175	Initial Alarm Registration Fee		\$ 100
176	Renewal Alarm Fee		\$ 50
177	Alarm Alert Signs		\$ 40
178	Garage Sale/Estate Sale Permits		\$ 40
179	Solicitor Permit (Valid for six months; business license required)		\$ 45
180	After Hours Emergency Construction Permits		\$ 300
181	Special Service Request		\$ 35
182	On-Site Personnel Fee	(4 Hr. min - \$175/hour)	\$ 700
183	Police Department Clearance Letter		\$ 40
184	Subpoena Acceptance fee (police personnel)	Per day	\$ 275
185	Code Enforcement - violation fee (varies)	Base Fine	
	False Alarms: (first 3, warnings-no fee)		
186	False Alarm - 4th		\$ 400
187	False Alarm - 5th		\$ 500
188	False Alarm - 6th and above		\$ 600
189	Citation Sign Off Fee		\$ -
190	Sign (e.g. Real Estate Sign) Removal Fee		\$ 40

Total Valuation	Building Permit Fee	Plan Review Fee
\$1.00 to \$500	\$24.70	65% of Building Permit Fee
\$501 to \$2,000	\$25.95 for the first \$2,000, plus \$3.37 for each additional \$1,000, or fraction thereof, to and including \$2,000	65% of Building Permit Fee
\$2,001 to \$25,000	\$76.47 for the first \$2,000, plus \$15.46 for each additional \$1,000, or fraction thereof, to and including \$25,000	65% of Building Permit Fee
\$25,001 to \$50,000	\$432.06 for the first \$25,000, plus \$11.15 for each additional \$1,000, or fraction thereof, to and including \$50,000	65% of Building Permit Fee
\$50,001 to \$100,000	\$710.89 for the first \$50,000, plus \$7.73 for each additional \$1,000, or fraction thereof, to and including \$100,000	65% of Building Permit Fee
\$100,001 to \$500,000	\$1,097.40 for the first \$100,000, plus \$6.18 for each additional \$1,000, or fraction thereof, to and including \$500,000	65% of Building Permit Fee
\$500,001 to \$1,000,000	\$3,571.03 for the first \$500,000, plus \$5.25 for each additional \$1,000, or fraction thereof, to and including \$1,000,000	45% of Building Permit Fee
1,000,001 and up	\$6,193.74 for the first \$1,000,000, plus \$4.03 for each additional \$1,000, or fraction thereof.	45% of Building Permit Fee

## Town of Atherton Master Fee Schedule

Park Fees				
All Park Fees are Based On Resident and Non-Resident Basis				
			ATHERTON RESIDENT	NON-ATHERTON RESIDENT
<b>The Main House</b>				
	Includes outdoor area adjacent porch or lower patio			
191	(Monday - Friday) 4 hour minimum		\$130 per hour	\$205 per hour
192	Saturday, Sunday, or Holidays (2 hour Minimum)		\$360 per hour	\$460 per hour
	Price does not include Refundable Security deposit			
193	Security Deposit		\$615	\$615
<b>Outdoor Area (add on to Main House)-Exclusive Use</b>				
	Price includes the rental of one of the following: Water Tower Lawn, or Event Garden			
194	Every day (4 hour minimum)		\$155 per hour	\$205 per hour
	Price does not include Refundable Security deposit			
195	Security Deposit		\$310	\$310
<b>Carriage House</b>				
196	Every Day (4 hour minimum)		\$130 per hour	\$205 per hour
	Price does not include Refundable Security deposit			
197	Security Deposit		\$615	\$615
<b>Jennings Pavilion</b>				
	Includes Water Tower Lawn, event garden, patio, and side lawn (subject to availability)			
198	Friday Day Use or Monday - Thursday (4 hour minimum)**		\$255 per hour	\$410 per hour
	**Day use has 4 hour minimum, up to 4pm. 6 hour minimum ending after 4pm.			
199	Friday Evenings, Saturday, Sunday, or Holidays (4-6 hour minimum)		\$770 per hour	\$1025 per hour
	Price does not include Refundable Security deposit			
200	Security Deposit		\$1,230	\$1,230
<b>Tennis Courts Fees</b>				
	Key Purchases:			
201	1 Standard Key **	Flat Fee	\$105	\$280
	**Resident Clay Court Access included in Standard Key Charge			
203	1 Clay Key ONLY	Flat Fee	\$50	
204	Clay Court Access (Non-resident)			\$30 per hour
<b>Day Use Permit Fees Holbrook-Palmer Park</b>				
205	13-25 people *	Flat Fee	\$100	\$155
206	26-50 people *	Flat Fee	\$180	\$310
	* Fee when registering at least one day in advance			



## Town of Atherton Master Fee Schedule

Park Fees				
All Park Fees are Based On Resident and Non-Resident Basis				
			ATHERTON RESIDENT	NON-ATHERTON RESIDENT
	Same Day Registration Doubles Day Use Permit Fee with a minimum of \$200			
207	North Meadow Rented as Day Use Fee	above 50 people requires rental of Carriage House		
<b>OTHER PARK RENTAL FEES</b>				
208	<b>Baseball Field (Per Hour)</b>			\$40 Per hour
209	<b>Other Fields (Per Hour)</b>			\$40 Per hour
<b>Staff Hourly Rates</b>				
210	Facility maintenance staff for services related to facility maintenance and preparation (Before & After Events)			\$135 per hour
211	Facility attendant staff for services related to on-site availability during event			\$70 per hour
<b>Photo-Shoot Permits</b>				
212	One (1) Day	Flat Fee		\$135
213	One (1) Month	Flat Fee		\$655
214	<b>Drone Application Fee/Day</b>	Flat Fee		\$195
215	<b>Hosted Indoor Classes (Requires Separate Use Agreement)</b>	Per hour		\$40 per hour
216	<b>Hosted Outdoor Classes (Requires Separate Use Agreement)</b>	Per hour		\$50 per hour