



Item No. 6 Town of Atherton

CITY COUNCIL STAFF REPORT – CONSENT AGENDA

**TO: HONORABLE MAYOR AND CITY COUNCIL
GEORGE RODERICKS, CITY MANAGER**

FROM: ROBERT OVADIA, PUBLIC WORKS DIRECTOR

DATE: JUNE 19, 2024

**SUBJECT: APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH
FREYER & LAURETA, INC. FOR THE EL CAMINO REAL
STORMWATER AND DRAINAGE IMPROVEMENTS PROJECT**

RECOMMENDATION:

The City Council approve a professional services agreement with Freyer & Laureta, Inc. for the El Camino Real Stormwater and Drainage Improvements Project in the amount of \$170,000; Authorize the City Attorney to prepare the agreement; authorize the City Manager to sign the agreement and execute individual task orders.

BACKGROUND

Existing drainage infrastructure along El Camino Real within the Town of Atherton is limited. Though it includes some inlets, culverts and limited storm drains, there are limited discharge connections. Parts of the storm drain system was constructed in El Camino Real by Caltrans in the mid-1940s and connect directly to the Atherton Channel for discharge. Other portions were either not connected or disconnected from downstream discharges and thus is subject to flooding, particularly on the side street at intersections.

Staff issued a Request for Proposals on March 26, 2024, seeking professional engineering services from firms or teams with demonstrated experience in evaluating, developing and designing stormwater and drainage improvements, to identify and develop long-term stormwater and drainage solutions for the El Camino Real Corridor that will improve safety, reduce flooding, particularly at the side street intersections. These improvements need to be done in conjunction with other jurisdictions that also manage stormwater and drainage infrastructure.

Proposals were due on April 23, 2024. Only one proposal was received in response to the RFP.

ANALYSIS

Freyer & Laureta, Inc. submitted a proposal that is responsive to the solicitation to develop the El Camino Real Stormwater and Drainage Improvements Plan. Freyer & Laureta, Inc. is a multi-disciplinary engineering services firm that plans and designs infrastructure and capital improvement projects for public agencies throughout the Bay Area. These include current work on the City of San Carlos Pulgas Creek Watershed Study and Burlingame Neighborhood Storm Drain Project. Staff met with Freyer & Laureta, to discuss their experience, understanding of the project scope and their proposal. Freyer & Laureta demonstrated an understanding of the Town's needs and an understanding of project constraints.

The initial proposal received, in the amount of 597,300, included development of alternatives, conceptual design, and development of construction plans, specifications and engineering cost estimates. As the proposal was significantly above the available budget for project design within the current fiscal year (FY 2023/24). Staff discussed phasing of the project such that the initial scope would be to develop conceptual designs and assist the Town in selecting a preferred alternative for final design. This phasing of the scope would reduce the uncertainty regarding final design scope that was included in the initial proposal.

Freyer & Laureta, Inc. revised their scope of services to include the conceptual design of comprehensive stormwater and drainage improvements that would build off existing studies commissioned by the Town, including the 2015 Townwide Drainage Study Update, the 2018 El Camino Real Drainage Technical Memo, and the 2013 Drainage Criteria Manual. It would also be done in consultation with external partners, including Caltrans, the County of San Mateo, City of Redwood City, and the San Mateo County Transit District. The study would also be consistent with guidelines in the San Mateo Countywide Water Pollution Prevention Program (C.3 Regulated Projects Guide) and San Mateo Countywide Water Pollution Prevention Program (Green Infrastructure Design Guide). The cost of this initial phase of work was proposed at \$170,000.

POLICY FOCUS

The Council's General Fund Goals/Mission include preserving and maintaining the public right of way to allow for safe travel, as well as implementing drainage improvement projects that will improve intersection drainage and minimize localized flooding.

FISCAL IMPACT

Sufficient funds are available in the FY 2023-24 Capital Improvements Program Budget for the El Camino Real Long-Term Solutions project for this initial phase of work.

GOAL ALIGNMENT

This report and its contents are in alignment with the following Council Policy Goals:

- Goal D – Manage Circulation and Improve Safety
- Goal F – Be Forward-Thinking, Well-Managed, and Well-Planned
- Goal G – Emergency Preparedness – Be Prepared

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. The Town maintains an active and up to date Project Website at <http://caatherton.civicplus.com/index.aspx?NID=290>.

COMMISSION/COMMITTEE FEEDBACK/REFERRAL

This item _____ has or X has not been before a Town Committee or Commission.

- _____ Audit/Finance Committee (meets every other month)
- _____ Environmental Programs Committee (meets every other month)
- _____ Park and Recreation Committee (meets each month)
- _____ Planning Commission (meets each month)
- _____ Rail Committee (meets every other month)
- _____ Transportation, Bicycle and Pedestrian Safety Committee (meets every other month)
- _____ Tree Committee (meets every month)

ATTACHMENTS:

1. Original proposal from Freyer & Laureta, Inc. dated April 23, 2024
2. Revised Proposal from Freyer & Laureta, Inc. dated May 15, 2024